

# COMMERCIAL LEASE APPLICATION

Landlord/Lessor: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Location of Leased Premises: \_\_\_\_\_

Center \_\_\_\_\_ Suite # \_\_\_\_\_ S.F. \_\_\_\_\_

Business Name: \_\_\_\_\_

Name of Person who will sign lease: \_\_\_\_\_

**Person 1:** \_\_\_\_\_  
(First) (Middle) (Last)

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (Work): ( ) \_\_\_\_\_

Phone Number (Home): ( ) \_\_\_\_\_

Phone Number (Mobile): ( ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Driver's License No. \_\_\_\_\_ State of Issuance: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Is your business a corporation, LLC or other entity? Yes No

- If yes, what form of business entity? \_\_\_\_\_

- Federal Tax ID Number: \_\_\_\_\_

- State in which entity formed? \_\_\_\_\_

- Names of Person(s) who will Guarantee Lease

- **Person 1:** \_\_\_\_\_

- Person 2 \_\_\_\_\_

*(Will need to fill out a separate form unless married)*

Proposed use of premises? \_\_\_\_\_

Experience in business (please describe): \_\_\_\_\_

## **COMMERCIAL RENTAL HISTORY**

Present Address: \_\_\_\_\_

Rent  Own  Rent/Payment \_\_\_\_\_ From/To: \_\_\_\_\_

Previous Address: \_\_\_\_\_

**(Continued on Page 2)**

Rent  Own  Rent/Payment

### Conditions and Information

All pages of this lease application must be signed by all persons who will sign the lease agreement. Additional tenant information is on page 2.

The completing of this application by Tenant and the acceptance of this application by Landlord creates no obligation of Landlord to approve the application.

This application will be approved or rejected usually within five (5) days of being submitted to landlord. However, there is no obligation of Landlord to notify tenant unless the application is approved.

If this application is approved, Tenant must make the security deposit and sign the lease before the tenancy begins.

The information provided herein shall be kept confidential and will only be used by Landlord, and its agents to determine approval of Tenant's application.

### **For Landlord's Use Only**

Rent Amount: _____
Deposit: _____
Date Lease to begin: _____
End of Lease: _____

By your signature hereon, you agree that the information disclosed by you herein is true, complete and accurate to the best of your knowledge, and you agree that the information disclosed by you herein is material to the potential Lessor's decision with respect to granting or denying your application to enter into a lease.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**CREDIT REFERENCE** (current or former landlords, banks, vendors, etc.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**CURRENT MONTHLY INCOME**

Name/Source	Amount	Name/Source	Amount
-------------	--------	-------------	--------

_____	_____	_____	_____
_____	_____	_____	_____

**CURRENT MONTHLY EXPENSES**

Creditor	Amount	Creditor	Amount
----------	--------	----------	--------

_____	_____	_____	_____
_____	_____	_____	_____

<b>ASSETS</b>	<b>VALUE</b>	<b>SOURCE</b>	<b>LIABILITIES</b>	<b>AMOUNT</b>	<b>CREDITOR</b>
---------------	--------------	---------------	--------------------	---------------	-----------------

Cash on Hand & in Banks			Accounts Payable		
-------------------------	--	--	------------------	--	--

Savings Accounts			Notes Payable to Banks		
------------------	--	--	------------------------	--	--

IRA/Retirement Accounts			Auto Payments		
-------------------------	--	--	---------------	--	--

Accounts Receivable			Other Installment Accounts		
---------------------	--	--	----------------------------	--	--

Insurance Cash Surrender			Loans on Life Insurance		
--------------------------	--	--	-------------------------	--	--

Stocks & Bonds			Mortgages on Real Estate		
----------------	--	--	--------------------------	--	--

Real Estate			Unpaid Taxes		
-------------	--	--	--------------	--	--

Automobiles			Other Liabilities		
-------------	--	--	-------------------	--	--

Other Personal Property			Other Liabilities		
-------------------------	--	--	-------------------	--	--

Other Assets					
--------------	--	--	--	--	--

Other Assets			<b>TOTAL LIABILITIES:</b>		
--------------	--	--	---------------------------	--	--

Other Assets					
--------------	--	--	--	--	--

<b>TOTAL ASSETS:</b>			<b>NET WORTH:</b>		
----------------------	--	--	-------------------	--	--

**CONSENT TO CREDIT CHECK**

I, \_\_\_\_\_, the undersigned applicant(s) authorize landlord, \_\_\_\_\_, or his/her/their agent to order and review my/our credit and criminal history and investigate the accuracy of the information contained in the application. I/We further authorize all banks, employers, creditors, credit card companies, references, and any and all other persons to provide to Landlord any and all information concerning my/our credit.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_